

**TAYLOR KOHRS**

A TAYLOR Construction Group Company

**MEETING MINUTES****No. OAC02****PROJECT TITLE:** Laramie County Community College**MEETING DATE:** 5/5/2005**LOCATION:** LCCC**SUBJECT:** OAC Meeting #02

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	AP	Andy Pakiz	Taylor Kohrs
Y	BB	Bob Berry	Building Commissioning LLC
Y	BC	Bob Cox	Laramie County Community College
Y	CB	Chuck Bohlen	Laramie County Community College
Y	EE	Eileen Ely	Laramie County Community College
Y	NB	Nicole Buscher	Taylor Kohrs
Y	PN	Phil Neal	Laramie County Community College
Y	SC	Seth Carson	Bluefeather Design/Build Associates
Y	TL	Tim Laughlin	Midyette Architects

ITEM	STATUS	STARTED	DUE	BALL IN COURT
01-001	OLD		5/6/2005	LCCC SC

Tele-Data Changes - Changes and Revisions to the Tele-Data system were discussed.

PCO #01 will be revised to reflect agreements made in the meeting; as follows. The quantities of boxes will be based on drawing E2.2, dated 03/09/05, which will be revised to include seven additional floor boxes placed at LCCC's direction. Taylor Kohrs has agreed to transfer savings in the cost of steel to cover roughly \$30,000 of the additional costs of the Tele-Data system from the original budget numbers, and LCCC will approve a change to provide an additional \$30,000 to cover the remaining additional costs of the system. LCCC to provide final layout using the quantities discussed.

(05/05) LCCC to provide final revision by 05/06.

01-003	OLD		5/13/2005	MIDYETTE TL
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Project Sign - LCCC accepted the basic design of the project sign, but would like a contact number for LCCC to be added. In addition, they require that the following be added to the sign content 'A Project of the Laramie County Community College Foundation.' In addition LCCC will provide text to be placed at the bottom of the sign referencing the energy grant.

(05/05) LCCC requested Midyette to add text at bottom of sign regarding energy savings for their review.

01-005	OLD		5/19/2005	TAYKOHRS NB
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Gas Bayonets and Extra Faucets in Science Labs - LCCC has requested two faucets and one gas bayonette for each sink in the science labs if available within budget. Taylor Kohrs to follow-up with pricing.

01-006	OLD		5/19/2005	TAYKOHRS NB
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LCCC Review of Plans and Specs - LCCC is in the process of reviewing the permit set of drawings. Any comments will be addressed at OAC Meeting #2.

(05/05) Bldg Commissioning LLC (BCL) advised that written response to comments dated 4/20 have not yet been received. TK and Midyette did note that some concerns have been addressed on the revised drawings.

01-012	OLD		5/13/2005	TAYKOHRS NB
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Webcam - LCCC has provided the camera for the Webcam to Taylor Kohrs. Taylor Kohrs is pursuing DSL and mounting options. Taylor Kohrs to update LCCC as information is made available. LCCC will program and and maintain the camera once DSL is in place.

(05/05) TK stated that DSL will be installed to the construction trailer during the week of the ninth, at which time the webcam will be mounted and programmed. TK & LCCC to coordinate final installation.

01-013	OLD		5/13/2005	TAYKOHRS NB
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Energy Monitoring - LCCC has requested that Taylor Kohrs coordinate with Dr Jay Puckett at the University of Wyoming to allow monitoring of the building energy use and management systems once the project is complete. Taylor Kohrs to follow-up with Dr. Jay Puckett to provide requirements/goals.

(05/05) TK updated team on meeting with UW, see 5/4 e-mail. TK's noted concern regarding UW's grant money approved in time for project schedule. TK to provide plans, schedule, and milestone dates to UW for coordination of energy monitoring systems.

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ITEM	STATUS	STARTED	DUE	BALL IN COURT
01-014	OLD		5/19/2005	TAYKOHRS NB
Solar and Wind Design - Taylor Kohrs inquired as the status of design. LCCC stated that 'Ted' had preceded and would be complete by 05/06/05. Taylor Kohrs noted that conduit size and location will need to be identified at that time. (05/05) TK to price 2 - 6" conduits from wind turbine to Elec Rm to Elec Meter.				
02-001	NEW		5/13/2005	TAYKOHRS NB
Geothermal Loop Field - Discussions were held regarding the design of the geothermal loop field. LCCC stated concern regarding the size of the current loop field design (180' x 330'), as it would hinder future expansion, as well as the associated construction costs for this system. It was determined that a conductivity test be performed to further investigate a vertical well system. BCL provided contacts to TK for them to use in contracting this work.				
02-002	NEW		5/27/2005	MIDYETTE TL
Colors - Midyette advised that a room finish schedule will be included in the final construction drawings, which will be printed next week. The finish schedule will not include color / material selections, as the color board will be completed in the next few weeks. LCCC advised that Dr. Bohlen is to have final approval of the color board.				
02-003	NEW			
Project Schedule - TK reviewed the attached project schedule, noting that bldg permit has been issued for the project.				
02-004	NEW		5/27/2005	MIDYETTE TL
Turner Tract Agreement - Midyette to provide updated drawings for LCCC's use in Turner Tract approval process. Signature lines to be provided on cover sheet.				

**This constitutes our understanding of the items discussed and the decisions will be considered accurate, barring notification within five working days.**

**Prepared By:** Taylor Kohrs

**Signed:**

  
Nicole Buscher

**Dated:** 5/10/2005